

Minutes of Parent Ambassadors' Meeting

Thursday 16th November 2017

Present : Emma Darlow, Sarah Ielden (part), Emma Mitchell, Aileen Russell, Hayley Smith (minutes)

Apologies : Samantha Dawson, Lisa Gorringe

1. Minutes of last meeting (12th October)

The minutes were agreed to reflect discussions and decisions of the last meeting.

2. Tea Party/Fabulous Feast Invite

Ms Russell invited members of the PA group to attend the weekly Tea Party or weekly Fabulous Feast. AR explained that children were asked several questions during the Tea Party, and invited to share their thoughts on a range of topics. The next Tea Party is scheduled for 15th December at 11.45 am. ED agreed that she would attend.

The Fabulous Feast has less structure, and children are invited to talk about whatever they like. These start at 12.15 each Friday.

Actions: ED to attend Tea Party on 15th December.

3. Teacher E-Mail Addresses

These have been circulated to parents, and AR invited feedback. ED confirmed that she had emailed Mrs Johnson, and received a reply the next day. It was agreed that this was a good way of communicating with teaching staff.

4. Open Day 1st December

AR invited PAG members to attend part of the day during our Open Day on the 1st December.

5. Survey/Questionnaire for Parents and Children

AR reported that a survey will be sent out to parents and children and asked that PAG members look at the draft and give comments and/or feedback.

Action: AR to circulate draft questionnaire to all PAG members; PAG members to provide feedback .

6. PAG Board Update

AR reported that it had been delayed due to loss of key, but this was now in hand, and Mrs Gilks will be working on this.

7. Facebook Page Updates

AR reported that permissions had been received for all children now, so photographs could be uploaded on the Everton Heath Facebook page.

Action : Dee Kirby to seek permission from parents of pre-school children.

8. Funding Updates

ED reported that she had prepared a draft letter to go to Kiers, asking that AR approve this before it is mailed out.

There were no further updates.

Action: ED to send draft copy to AR for update and subsequent approval.

9. Coffee Morning/Afternoon for Spring 1

The next gathering has been arranged for January 26th, from 2.30 - 3.30 pm.

10. Ambassador Updates

SI raised discussion on friendship issues with some girls in Year 3/4 class. Miss Page is aware and is dealing with it.

Action: To ensure that staff on playground duty are aware, and that daily feedback is given if the issue continues.

Communication was raised an issue, with some parents thinking that it is not as good as it could be. With two pupils moving to a nearby school, some are now unsettled. Class Dojo was discussed, as the other school use this to share daily information on what the children are doing. AR explained that we use Class Dojo to manage reward points, but there are issues with security and data protection. Staff and Governors do not, therefore, think this system is right for EHPS. As a more 'safe' alternative, we are investigating Google Classroom, which offers similar facilities but is much more secure.

Reading Records were discussed, in particular where a volunteer had commented on a child's ability. AR noted this, saying that she will remind volunteers of their remit, which is to sign and record that a child has been heard to read, and to make no further comments.

Action: AR to speak to teaching staff and volunteers regarding reading records

Book Bags - ED raised the issue of information being left in book bags. It was agreed that a post box be placed outside for parents to drop off return-slips, letters, etc. This would be completed at the start of the new financial year.

Action: AR to arrange with Mrs Kirby

New Members - SL in Year 1's mother, Sumita will be joining the PAG starting from the next meeting.

Ask Your child - AR said that 'ask your child' will be returning to the weekly newsletter, giving information on each year group's current piece of work - encouraging parents to speak with their child about this.

Date and time of next meeting: Thursday 1st February at 2.30 pm